

AGENDA

Health & Social Care Overview and Scrutiny Committee

Date: **Tuesday 9 June 2015**

Time: **2.00 pm**

Place: **The Council Chamber, Shire Hall, Hereford HR1 2HX**

Notes: Please note the **time, date** and **venue** of the meeting.

For any further information please contact:

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If you would like help to understand this document, or would like it in another format, please call David Penrose, Governance Services on 01432 383690 or e-mail dpenrose@herefordshire.gov.uk in advance of the meeting.

Agenda for the Meeting of the Health & Social Care Overview and Scrutiny Committee

Membership

Chairman	Councillor PA Andrews
Vice-Chairman	Councillor J Stone
	Councillor TL Bowes
	Councillor ACR Chappell
	Councillor PE Crockett
	Councillor CA Gandy
	Councillor DG Harlow
	Councillor JF Johnson
	Councillor MD Lloyd-Hayes
	Councillor MT McEvelly
	Councillor PD Newman OBE
	Councillor NE Shaw
	Councillor D Summers

AGENDA

		Pages
1.	<p>APOLOGIES FOR ABSENCE</p> <p>To receive apologies for absence.</p>	
2.	<p>NAMED SUBSTITUTES (IF ANY)</p> <p>To receive details of any Members nominated to attend the meeting in place of a Member of the Committee.</p>	
3.	<p>DECLARATIONS OF INTEREST</p> <p>To receive any declarations of interest by Members in respect of items on the Agenda.</p>	
4.	<p>MINUTES</p> <p>To approve and sign the Minutes of the meeting held on 24 March 2015.</p>	9 - 14
5.	<p>SUGGESTIONS FROM MEMBERS OF THE PUBLIC ON ISSUES FOR FUTURE SCRUTINY</p> <p>To consider suggestions from members of the public on issues the Committee could scrutinise in the future.</p> <p><i>(There will be no discussion of the issue at the time when the matter is raised. Consideration will be given to whether it should form part of the Committee's work programme when compared with other competing priorities.)</i></p>	
6.	<p>QUESTIONS FROM THE PUBLIC</p> <p>To note questions received from the public and the items to which they relate.</p> <p><i>(Questions are welcomed for consideration at a Scrutiny Committee meeting so long as the question is directly related to an item listed on the agenda. If you have a question you would like to ask then please submit it no later than two working days before the meeting to the Committee Officer. This will help to ensure that an answer can be provided at the meeting).</i></p>	
7.	<p>ACCOUNTABILITY SESSION: WEST MIDLANDS AMBULANCE SERVICE (TO FOLLOW)</p> <p>To hold a public accountability session to discuss the performance of the West Midlands Ambulance Trust.</p>	15 - 16
8.	<p>IMPLEMENTATION OF INFORMATION, ADVICE AND SIGNPOSTING HUB AND DIGITAL WEB SYSTEM</p> <p>To note the proposed arrangements for the implementation of an Information, advice and signposting Hub (IAS Hub), allied to a new Digital Web system which will also deliver online self assessment and a care and support Emarketplace.</p>	17 - 24
9.	<p>HEALTHWATCH HEREFORDSHIRE</p> <p>To receive a report on areas of concern to Healthwatch Herefordshire.</p>	
10.	<p>WORK PROGRAMME</p> <p>To note and comment on the Committee's Work Programme and allocate activities to task and finish groups, as deemed necessary.</p>	25 - 34

PUBLIC INFORMATION

Public Involvement at Scrutiny Committee Meetings

You can contact Councillors and Officers at any time about Scrutiny Committee matters and issues which you would like the Scrutiny Committee to investigate.

There are also two other ways in which you can directly contribute at Herefordshire Council's Scrutiny Committee meetings.

1. Identifying Areas for Scrutiny

At the meeting the Chairman will ask the members of the public present if they have any issues which they would like the Scrutiny Committee to investigate, however, there will be no discussion of the issue at the time when the matter is raised. Councillors will research the issue and consider whether it should form part of the Committee's work programme when compared with other competing priorities.

2. Questions from Members of the Public for Consideration at Scrutiny Committee Meetings and Participation at Meetings

You can submit a question for consideration at a Scrutiny Committee meeting so long as the question you are asking is directly related to an item listed on the agenda. If you have a question you would like to ask then please submit it **no later than two working days before the meeting** to the Committee Officer. This will help to ensure that an answer can be provided at the meeting. Contact details for the Committee Officer can be found on the front page of this agenda.

Generally, members of the public will also be able to contribute to the discussion at the meeting. This will be at the Chairman's discretion.

(Please note that the Scrutiny Committee is not able to discuss questions relating to personal or confidential issues.)

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HEREFORDSHIRE COUNCIL

SHIRE HALL, ST PETER'S SQUARE, HEREFORD, HR1 2HX.

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HEREFORDSHIRE COUNCIL

MINUTES of the meeting of Health & Social Care Overview and Scrutiny Committee held at The Committee Room, Shire Hall, Hereford on Tuesday 24 March 2015 at 10.00 am

Present: Councillor CNH Attwood (Chairman)
Councillor MD Lloyd-Hayes (Vice Chairman)

Councillors: JM Bartlett, PL Bettington, MJK Cooper, KS Guthrie, JLV Kenyon, NP Nenadich, CA North, SJ Robertson, P Sinclair-Knipe and GA Vaughan-Powell

In attendance: Councillors ACR Chappell and GJ Powell (Cabinet Member, Health and Wellbeing)

Officers: H Coombes (Director of Adult's Wellbeing), J Davidson (Director of Children's Wellbeing), Dr A Mahmood (Consultant in Public Health), A Merry (Consultant in Public Health), Jo Robins (Consultant in Public Health), Dr A Talbot-Smith (Consultant in Public Health), Prof R Thomson (Director of Public Health), R Vickers (Assistant Director Homes and Community Services) and D Penrose (Governance Services)

73. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor PA Andrews.

74. NAMED SUBSTITUTES (IF ANY)

None.

75. DECLARATIONS OF INTEREST

None.

76. MINUTES

The Minutes of the meeting held on the 4th February 2015 were approved and signed as a correct record.

77. SUGGESTIONS FROM MEMBERS OF THE PUBLIC ON ISSUES FOR FUTURE SCRUTINY

None.

78. QUESTIONS FROM THE PUBLIC

None.

79. ACCOUNTABILITY SESSION

The Committee received public accountability presentations from organisations within the health sector. The Director of Public Health highlighted the following areas in his presentation:

- That there was a need for greater integration between Health and Social Care, and that this would become more apparent in the run-up to the General Election.
- That of the 150 Local Authorities, Herefordshire ranked at 30th in terms of public health.
- That the need to address the health and wellbeing of parents and children would be a focus, and issues such as inactivity and obesity would be considered.
- That there were a number of assets in the County which included a refresh of the Joint Strategic Needs Assessment and strong community ties.
- That his post was shared with Shropshire, where he had been in post for the last five years and that during that time there had been five Directors of Public Health in Herefordshire. It would be possible to use to the best effect the expertise that each County had developed.

In reply to a question from a Member, he said that, in relative terms, the number of traffic accidents in the County was low. The Community Safety partnership took the lead on the road traffic accident reduction, and whilst there had been an increase, this was an issue for multi-agency work. The design of the roads was not the issue, but it was more a question of how communities used the roads. Speed cameras were more likely to catch locals who were speeding in a given area, rather than those who were passing through.

- That the Local Authority and the Herefordshire Clinical Commissioning Group (HCCG) were now part of a national diabetes prevention initiative.
- That the rates of syphilis were not significantly different in the County compared to national levels, but STD's were more of a concern in the over 50 age group, who no longer saw themselves at risk of pregnancy.

In reply to a question, he agreed that community support was needed for traffic calming measures, both within the city and on arterial rural roads.

In reply to a Member's question, the Director of Children's Wellbeing said that young people were increasingly going into social work, and within Herefordshire. The problem was not attracting them, but more one of retaining them as career progression was limited in the County.

The Committee received a presentation on the Health and Wellbeing Strategy. The Consultant in Public Health highlighted the following areas:

- That a focus on the increasing number of those over 65 within the County was important
- That the growth in the numbers of people living with single and multiple long term conditions was increasing.
- That there was good data on the needs of the population in the County, collated through the Joint Strategic Needs Assessment, the Integrated Needs Assessment and the Mental Health Needs Assessment.
- That cross partnership working was very important, as no single organisation was solely responsible for health and wellbeing.

In reply to a Member's question, the Director of Children's Wellbeing said that the number of children missing from care was monitored by the Herefordshire Children's Safeguarding Board. The numbers were low in the County, and there was close working regarding the matter with the Police and children's homes. The Safeguarding Board scrutinised this area with great care. The Committee would be informed if there was significant change in the Performance Indicators.

- That both those with learning and physical disabilities had been included in the strategy, and that both groups were part of the consultation process. This reflected the shift from paternalism toward encouraging those with learning or physical disabilities to take care of themselves and support others.

The Consultant in Public Health concurred with a member's suggestion that mental health should be considered as the highest priority, and said that one in twenty people in the County had indicated that they felt lonely. There was a role for the third sector in this area.

It was noted that the Civilian Military Task Group was in place to ensure that the actions of the Herefordshire Armed Forces Community Covenant were acted upon, and that one of its priorities was that of the mental wellbeing of ex-servicemen.

In reply to a question from the Chairman, the Cabinet Member (Health and Wellbeing), said that the Health and Wellbeing Board was accountable to NHS England, the Department of Health and the Local Government Association. Through the Council and the Provider Boards, it was accountable to the residents of the County. The Committee had a role to play by providing an overview of the performance of the Board.

The Committee noted a presentation from Healthwatch Herefordshire. In the ensuing discussion, the following points were made:

In reply to a question, the Chairman of Healthwatch Herefordshire said that it was currently looking at issues around the voices of young people in Herefordshire, and had undertaken a consultation in order to get the views of young people on health and social care matters. He added that there had been a lack of support for health issues at the Sixth Form college, but that this was now being addressed by Taurus Healthcare Ltd.

In reply to a further question, he said that information on Healthwatch had been sent to sixty thousand households as well as to organisations within the County. Healthwatch had a particular remit to enter and view organisations and a number of different roles to fulfil. It was fulfilling these proportionally and efficiently. Healthwatch was working to ensure that those without a voice were being heard within the County. There had been a twelve week programme of advertisements on the back of buses as well as with radio and other media outlets. 60% of people in the City and the market towns were aware of Healthwatch and its activities, and work was being commissioned to provide a baseline figure for the rural areas.

Resolved: that the reports be noted

80. WYE VALLEY NHS TRUST UPDATE

The Committee received an update report on progress made at the Wye Valley NHS Trust. In his presentation, the Chief Executive of the Trust highlighted the following points:

- That there were issues concerning the Urgent Care Pathway, and it was clear that there was insufficient resilience within the Hospital, and a need to reduce the demand on its services. In order to reduce the demand on A&E, community services would need to be improved and physical capacity would need to be expanded in the Hospital itself.

In reply to a question from the Chairman, he said that the plans for the next financial year were manageable within the envelope that had been negotiated with the Herefordshire Clinical Commissioning Group (HCCG). Limitations to the estate would mean that issues would only be resolved to a certain extent. In the medium term, lower bed occupancy was needed over the next two to five years. A view would have to be taken as to what could be done to manage seven day working. It was likely that a quality premium would need to be paid.

- That compliments outweighed complaints about the hospital by 10 to 1. Training rates were not acceptable for nursing staff at the moment, but the hospital was carrying vacancies for 87 qualified nurses at the moment and it was not possible to sufficiently staff each shift. New approaches to recruitment and retention would have to be taken and a number of highly qualified Filipino nurses were being recruited. Part of the recruitment and retention strategy was also to recruit local staff who were not currently on the register.
- That an approach had been made for military medical staff to be involved in the work of the Hospital, but that the outcome had not been as fruitful as had initially been hoped.
- That there were marginal savings to be made by sharing back office functions between different organisations in other Counties. It was becoming increasingly difficult to deliver the increasing standards that were expected within an envelope in the NHS that was receiving reduced funding. A less complex and risk averse system might allow for financial savings.

The Chief Executive of the Trust welcomed the Chairman's suggestion that the Committee could provide help by lobbying on behalf of the hospital, and said that this was not the most appropriate time to provide this support. Partial mitigation of the financial and quality challenges was in hand, and all avenues should be exhausted before such an approach should be taken. The Cabinet Member (Health and Wellbeing) concurred and pointed out that the Council already lobbied on a range of issues, and at this stage the Government rebuttal to such an approach would be to question whether all avenues had been exhausted on a local level. It was important to quantify how much could be achieved through the integration of pooled budgets and how large the financial gap was after doing all that was possible locally.

Resolved: That the report be noted

81. STROKE PATHWAY UPDATE

The Committee received an update on the work on the Stroke Pathway. In the ensuing discussion the following points were made:

- That the business case was based on a single site model.
- That the unit would receive telemedical support from partners in Gloucestershire and whilst all of the therapists had been recruited, there was currently only 1 consultant in place. Locum support was in place, and interest had been expressed in the two available consultant posts.

- That there would be an increase in the available number of beds for stroke patients to 16 by October 2015.
- That the Filipino nurses who were being recruited to join the hospital would be retained on two year contracts. This had not been the case in the past.

Resolved; That the report be noted.

82. INTEGRATED URGENT CARE PATHWAY PROJECT

The Committee received a report on the Integrated Urgent Care Pathway Project. The following points were highlighted:

- That the submission by the Wye Valley NHS Trust of the proposed solution to the requirements of the project would be evaluated by stakeholders, and that an accountable lead had been nominated by the Council. The evaluation would determine whether or not the solution met the needs of the Herefordshire Clinical Commissioning Group (HCCG).
- It was anticipated that should the Trust's submission be successful and were assessed as meeting the HCCG's requirements, then the aim would be to begin implementing changes by the Autumn of 2015.
- That areas of concern included the current uncertainty that patients had as to whether they were presenting themselves in the right place. Staff were also concerned over their contractual position as changes were introduced.

Resolved: That the report be noted

83. WORK PROGRAMME

The Committee noted its Work Programme.

The meeting ended at 12.50

CHAIRMAN



MEETING:	HEALTH AND SOCIAL CARE OVERVIEW & SCRUTINY COMMITTEE
MEETING DATE:	9 June 2015
TITLE OF REPORT:	WEST MIDLANDS AMBULANCE NHS FOUNDATION TRUST ACCOUNTABILITY SESSION
REPORT BY:	DEMOCRATIC SERVICES OFFICER

1. Classification

Open

2. Key Decision

This is not an executive decision

3. Wards Affected

County-wide

4. Purpose

- 4.1 To hold a public accountability session to discuss the performance of the West Midlands Ambulance Trust.

5. Recommendation

THAT: The Committee considers and discusses the presentation from the Trust.

6. Alternative Options

There are no relevant alternative options.

7. Reasons for Recommendations

- 7.1 Accountability sessions are a concept that Staffordshire Council developed as a result of the Report of the Mid Staffordshire NHS Foundation Trust Public Inquiry. The intention is to get interconnected health bodies together with the public and Councillors in order to enable them to challenge and question the relevant organisations in a more joined up way.

Each body has provided a presentation that focuses on:

- the key work that the body has completed through the previous year
- any success throughout the previous year
- any challenges throughout the previous year
- key areas of concentration for the coming year

- areas of risk for the coming year
- areas that might be beneficial of an input by scrutiny ie in task and finish groups.

8. Financial Implications

8.1 There are no financial implications to this report.

9. Legal Implications

9.1 There are no legal implications to this report.

10. Background Papers

10.1 None identified.



Meeting:	HEALTH AND SOCIAL CARE OVERVIEW & SCRUTINY COMMITTEE
Meeting date:	9 June 2015
Title of report:	IMPLEMENTATION OF INFORMATION, ADVICE AND SIGNPOSTING HUB AND DIGITAL WEB SYSTEM
Report by:	Director of Adult and Wellbeing

Classification

Open

Key Decision

This is not a key decision.

Wards Affected

Countywide

Purpose

To note the proposed arrangements for the implementation of an Information, advice and signposting Hub (IAS Hub), allied to a new Digital Web system which will also deliver online self assessment and a care and support Emarketplace.

Recommendation(s)

THAT:

the committee notes the plans for implementation of a new digital web system and the Information advice and signposting Hub through a shared project management approach.

Alternative options

- 1 It would have been possible to implement the web system and the IAS Hub separately. However, given that the timescales for the implementations coincide and there are many independencies between the two projects, this would have not been appropriate and would give rise to various risks.

Reasons for recommendations

- 2 The proposed implementation of the two new services has arisen following the successful completion of procurement processes for the Digital web system and IAS Hub. The implementation of the two services is required in order to maintain and enhance the council's compliance with the Care Act 2014 in relation to Information, Advice and Guidance, Emarketplaces and supported self assessment.

Key considerations

- 3 The new IAS Hub has been commissioned to ensure citizens can find the care and support they need quickly and easily and promote use of community based and preventative support and reduce inappropriate demand for statutory services. The Hub will help ensure that the council complies with the Care Act 2014. The Cabinet Member for Health and Wellbeing approved a procurement process which commenced in January 2015. The contract was subsequently awarded to Services for Independent Living (SIL) a Herefordshire voluntary organisation.
- 4 The new Digital web system has been commissioned to support delivery of several key requirements under the Care Act 2014. It will ensure that supported self assessments can be completed online and enable the development of an Emarketplace for Herefordshire. It also ensures much wider access to much more information, advice and signposting. Following a mini competition, the contract to supply and host the web system has been awarded to System Associates Ltd.

Community impact

The recommended decisions are expected to have a positive impact on the functioning of communities and community based support in Herefordshire. The proposed IAS Hub will draw on the existing rich network of information sources, community groups and volunteers throughout the towns and rural localities of the county. It will enable people to identify and use more readily the opportunities, contacts and support available in their parish or immediate neighbourhood. It will promote people helping themselves and each other in local communities and across shared interests or circumstances.

- 13 The hub model relates directly to the work currently being explored with the Clinical Commissioning Group and others to make closer links between GPs and their patient communities. By formulating a consistent quality signposting function including web-based services, practices will have access to a greater breadth of information and therefore greater ability to signpost to local activity and support for patients. By helping to reduce demand for statutory and high intensity services, the hub will assist the council and Herefordshire CCG to reduce avoidable admissions to hospital and long term. The proposed service will contribute to achievement of the corporate plan by forming countywide and local strategic partnerships for the benefit of both the organisation and the community. There will be a strategic approach to prevention

Further information on the subject of this report is available from
Ewen Archibald, Commissioning Lead on Tel (01432) 261970

and early intervention to improve outcomes for people and promote independence. The hub will also enable access to services at the most local level and deliver information through the most appropriate channel. The hub's role in signposting will also encourage people to be active in their communities and look out for the more vulnerable, to contribute to their independence.

Equality duty

- 5 Equality Impact Assessments have been completed for both the Digital web based System and the IAS Hub and will continue to be monitored throughout the implementation process. No specific negative impact has been identified for groups sharing any of the protected characteristics under the Equality Act 2010.

Financial implications

- 6 The implementation and mobilisation of both services will be encompassed within the relevant annual Adults and Wellbeing budgets.

Legal implications

- 7 The appropriate procurement processes were followed for each new service. Legal services has advised on the implications of the two developments and on the appropriate legal form for each contract. It has been confirmed that each service is necessary to comply with the provisions of the Care Act 2014 and the Children and Families Act 2014. Legal Services will also advise on any issues which arise in relation to the implementation of the Emarketplace.

Risk management

- 8 The risks of not continuing with the implementation of the two services would be many and significant and this is not a practicable option at this stage since procurement processes are complete and services awarded to providers subject to contract.;
- 9 The risks inherent in the implementation of the two services include;
 - a. Delay in collecting and collating all the data on services, opportunities, groups and facilities to comprise the directory/database within the web system and on which the IAS Hub will depend.
 - b. Works required to the proposed premises for the IAS Hub could be delayed which would defer the public launch of the Hub service, with consequent reputational damage to the council.
 - c. The success of the Emarketplace depends in large part on sufficient numbers of local providers participating and advertising their services. Low numbers responding would limit its effectiveness, with reputational damage to the council.
 - d. In determining how much and which professional assessment activity is included and embedded in the web system, there is a risk of missing the opportunity to maximise integration and connectivity and of having to replicate processes when existing systems are subsequently upgraded.

A project group has been established including IT and Children's Wellbeing involvement to supervise implementation of both new services and work closely with providers. Using project management methods and learning from experience of authorities elsewhere, Adults and Wellbeing Directorate will manage all key risks closely and maintain close supervision.

All key risks are entered in the Directorate Risk Register and sub registers as appropriate.

Consultees

- 10 In developing the implementation plans, consultation has taken place with SIL and System Associates and with officers across all Directorates.

Appendices

Powerpoint presentation

Background papers

- None identified.

Information, Advice and Signposting (IAS) Hub and new Digital, Web based system for Herefordshire

Two services, two providers

Coordinated together in one implementation project to realise shared objectives



IAS Hub

Provided by **S**ervices for Independent **L**iving

Digital Web system

Supplied by System Associates Ltd



Shared Objectives

Enable citizens to find and take up the care and support they need quickly and easily

Promote self help, independence and choice through universal, community based and preventative opportunities and services

Help ensure that statutory and high intensity care and support is **utilised only when appropriate**

Enable people of all ages and their families and carers to find what they need.

Enable more providers to respond more quickly and effectively to citizens

Ensure compliance with the Care Act 2014 and Children and Families Act 2014



Digital Web based system Three elements

- **Information, advice and signposting**
 - customer pathway and search options
 - all age/whole system approach, linking to NHS systems
- **Assessment**
 - People can do their own assessment online and plan their support
 - Council staff can use the system to do different types of assessment
 - Integration with other systems, so less duplication
- **Emarketplace**
 - Fully integrated with Information, advice and assessment
 - Content vetted by council to reassure people about quality
 - Option for people to buy equipment or services online, when they are ready..



IAS Hub;- Core Roles

- Face to face in Hereford Centre, with regular and pop up sessions in towns and villages
- By telephone and email
- Promoting direct use of the online Web system by citizens, including supported self assessment
- Mutual and trusted referral arrangements with Adults and Wellbeing ART service and others, including Children's Wellbeing and Wye Valley
- Continually maintain and extend the community based, local and informal directory information.



Implementation Web system and IAS Hub

- A single, shared name, brand and visual identity
- One project group and project management approach
- Implementation primarily between May and August 2015
- Focus on detailed plans and the needs of service users and citizens
- Combined marketing and public launch in August



Implementation IAS Hub with SIL

- Finding and equipping suitable premises in Hereford
- Satellite venues and partnerships with Wellbeing Hubs to ensure the best access for customers throughout the county.
- Recruitment of staff and volunteers
- Involvement of HVOSS and other organisations to help make it a success.
- Referral and signposting relationships
- Public launch



Implementation Web system

- Finalising branding and look and feel requirements
- Test and agree prototype of how the system will work
- Agree and develop assessment tools
- Collect and enter all the information needed to make the system work
- Bringing providers on board for Emarketplace
- Emarketplace launch in October 2015





MEETING:	HEALTH AND SOCIAL CARE OVERVIEW & SCRUTINY COMMITTEE
MEETING DATE:	9 June 2015

TITLE OF REPORT:	COMMITTEE WORK PROGRAMME
REPORT BY:	GOVERNANCE SERVICES MANAGER

1. Classification

Open

2. Key Decision

This is not an executive decision

3. Wards Affected

County-wide

4. Purpose

- 4.1 To note and comment on the Committee's Work Programme and allocate activities to task and finish groups, as deemed necessary.

5. Recommendation

THAT: The work programme as appended be noted, subject to any comments the Committee wished to make.

6. Alternative Options

It is for the Committee to determine its work programme as it sees fit to reflect the priorities facing Herefordshire. Any number of subjects could be included in the work programme. However, the Committee does need to be selective and ensure that the work programme is focused on the key issues, realistic and deliverable within the existing resources available.

7. Reasons for Recommendations

- 7.1 The Committee needs to develop a manageable work programme to ensure that scrutiny is focused, effective and produces clear outcomes.

8. Key Considerations

- 8.1 The Committee is asked to note its work programme and to note progress on current work.

9. Community Impact

- 9.1 The topics selected for scrutiny should have regard to what matters to the County's residents.

10. Equality and Human Rights

- 10.1 The topics selected need to have regard for equality and Human rights issues.

11. Financial Implications

- 11.1 The cost of the work of the Scrutiny Committee will have to be met within existing resources. It should be noted the costs of running scrutiny will be subject to an assessment to support appropriate processes.

12. Legal Implications

- 12.1 The Council is required to deliver an Overview and Scrutiny function.

13. Risk Management

- 13.1 There is a reputational risk to the Council if the Overview & Scrutiny function does not operate effectively. The arrangements for the development of the work programme should help mitigate this risk.

14. Consultees

- 14.1 Following initial consultations on topics for scrutiny with Directors and Members of the Cabinet, all members of the Council were invited to suggest items for scrutiny.

15. Appendices

- 15.1 Appendix 1 - An outline work programme for the Committee.
Appendix 2 – Forward Plan
Appendix 3 – Task and Finish Group Topic Selection Criteria

16. Background Papers

- 16.1 None identified.

**HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE
ITEMS IDENTIFIED FOR INCLUSION IN THE WORK PROGRAMME**

Draft Work Programme

22 July at 10am	
Urgent Care Pathway	To update the Committee on the progress with the Integrated urgent care pathway project
Wye Valley NHS Trust	To receive an update on the performance of the Wye Valley NHS Trust following the CQC report
Healthwatch update	To receive a verbal report on any issues of concern
22 September at 10am	
Stroke Pathway	To receive a progress report on the Stroke Pathway
Children's Safeguarding Performance Data	To examine and challenge the performance data on children's safeguarding.
Healthwatch update	To receive a verbal report on any issues of concern
17 November at 10am	
Joint meeting with General Overview and Scrutiny to discuss the Council Budget for 2016/17	
29 January at 2pm	
Wye Valley NHS Trust	To receive an update on the performance of the Wye Valley NHS Trust following the CQC report
Healthwatch update	To receive a verbal report on any issues of concern
21 March at 2pm	
Healthwatch update	To receive a verbal report on any issues of concern

The following issues are suggestions from the public for inclusion

The impact of housing developments in Herefordshire on Hereford hospital and other social services
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The following matters shall be dealt with via briefing notes

- Changes to the scrutiny arrangements of Herefordshire Council including risks, mitigation and proposed changes
- An update on the use of mobile devices by social workers
- 2gether NHS Foundation Trust headlines for Key Performance Indicators

Decision Date	Decision Month	Decision Maker	Directorate	Portfolio Holder	(SURNAME FIRST) Councillor / Officer Name	Issue Type	Report Title	Description	(SURNAME FIRST) Report Writer
01-Jun-15	June	Cabinet Member - Transport & Roads	Economy, Communities & Corporate	Economy, Communities & Corporate	Cllr Rone	Non Key	B42134 Cope Cross Street, Ross On Wye - Review of Priority Give Way	To review the existing unofficial priority give way system along Cope Cross Street, Ross On Wye and consider the appropriate way forward to address the highway issues at this location	Evans, Bruce
01-Jun-15	June	Officer	Economy, Communities & Corporate		Geoff Hughes	Non Key	Disposal of plot S2 within the Enterprise Zone at South Magazine, Rotherwas	To seek the approval of the Corporate Director ECC to the disposal of development land on the Enterprise Zone at South Magazine	Pearce, Mark
01-Jun-15	June	Officer	Economy, Communities & Corporate		Ball, Richard	Non Key	Solar Photovoltaics - Evidencing Investment	To authorise the Head of Environment & Waste Services to invest capital allocated for the solar photovoltaic (PV) project	Vaughan, Richard
01-Jun-15	June	Officer	Economy, Communities & Corporate		Hughes, Geoff	Non Key	Award of enforcement officer contract	To award a three year contract, at a statutory provision cost, to enforce the recovery of bad debts in relation to council tax, business rate and parking fines	Rushgrove, Josie
03-Jun-15	June	Cabinet Member Contracts & Assets	Economy, Communities & Corporate	Economy, Communities & Corporate	Cllr Bramer	Non key	To consider options in relation to legal disputes with a former contractor	Seeking authorisation to commence and defend legal proceedings arising from a previous contract.	Norman, Bill
09-Jun-15	June	Officer	Economy, Communities & Corporate		Helen Coombes	Non Key	DraftSight Purchase	Request for purchase of 2D drawing application	Jozsef Turza
10-Jun-15	June	Officer	Economy, Communities & Corporate		Hughes, Geoff	Non key	ESG Procurement	To approve procurement strategy and commence procurement of construction contract	Lane, Mairead
10-Jun-15	June	Officer	Economy, Communities & Corporate		Geoff Hughes	Non Key	Stretton Sugwas Closed Landfill Renewable Energy	To seek approval to appoint a delivery partner to assess the feasibility of a solar farm project on the Stretton Sugwas closed landfill site, and if feasible for the delivery partner to develop this into a community energy project delivering community, financial and environmental savings	Vaughan, Richard
11-Jun-15	June	Cabinet	Economy, Communities & Corporate	Corporate Services	Cabinet	Non Key	Quarterly Performance Report	To review performance	Ball, Richard
11-Jun-15	June	Cabinet	Economy, Communities & Corporate	Corporate, Strategy & Finance	Cabinet	Non Key	Financial Outturn 2014/15	To report on the revenue, capital and treasury management outturn for 2014/15	Robinson, Peter
11-Jun-15	June	Cabinet Member Economy & Corporate Services	Economy, Communities & Corporate	Economy & Corporate Services	Cllr Powell	Non key	Fastershire Broadband Delivery	Delivery of broadband	Natalia Silver
11-Jun-15	June	Officer (TBC)	Economy, Communities & Corporate	Economy & Corporate Services		Non Key	Changes to hire fees for Town Hall and Shire Hall	price changes	Nikki White
12-Jun-15	June	Cabinet Member Health & Wellbeing	Adults & Wellbeing	Health & Wellbeing	Cllr Morgan	Non Key	Herefordshire Tenancy Strategy 2012-2015	To review and update current Strategy in accordance with the Localism Act 2011 (s.150). The Strategy sets out matters to which the registered providers of social housing for its district are to have regard in formulating policies.	Jackson, Christa
12-Jun-15	June	Cabinet Member Health & Wellbeing	Adults & Wellbeing	Cabinet Member Health & Wellbeing	Cllr Morgan	Key	Learning Disability Community Health Service	To approve the change in contractual arrangements for the council's funding of this service provided by Zgether NHS Foundation Trust.	Nick Griffiths

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13-Jun-15	June	Cabinet Member Contracts & Assets	Economy, Communities & Corporate	Contracts & Assets	Cllr Brammer	Non Key	Approval of support for Courtyard Centre for the Arts Capital Development Scheme	To give approval of Council support for Courtyard Centre of the Arts Capital Development Scheme	Ligema, Mick
17-Jun-15	June	Cabinet Member Health & Wellbeing	Adults & Wellbeing	Cabinet Member Health & Wellbeing	Cllr Morgan	Non Key	Pharmaceutical Needs Assessment 2015-2018	PNA is a tool to inform the HWB on current provision of pharmaceutical service, as per HWB duty stated in the Health & Social Care Act 2012). Requires sign off.	c/o Unny, Latha - North West Commissioning Support Unit (NWCSU)
17-Jun-15	June	Cabinet Member Health & Wellbeing	Adults & Wellbeing	Cabinet Member Health & Wellbeing	Cllr Morgan	Non Key	Understanding Herefordshire	Annual refresh of the Joint Strategic Needs Assessment (2015). Requires sign off.	Latha, Unny
17-Jun-15	June	Cabinet Member Transport & Roads	Economy, Communities & Corporate	Cabinet Member Infrastructure	Cllr Price	Non key	High Town Refurbishment Scheme	To approve scheme for consultation	Lane, Mairead
17-Jun-15	June	Cabinet Member, Corporate Strategy & Finance	Economy, Communities & Corporate	Economy, Communities & Corporate	Cllr Johnson	Non key	Realising the commercial potential of the Enterprise Zone's broadband network	To seek the approval of the Cabinet Member Corporate Strategy & Finance to proposals for the commercialisation of the EZ's broadband network	Pearce, Mark
18-Jun-15	June	Cabinet Member Corporate Strategy & Finance	Economy, Communities & Corporate	Corporate, Strategy & Finance	Cllr Johnson	Non Key	Social Value Statement	To secure member approval for a council 'Social Value Statement'	Welsby, Wayne
23-Jun-15	June	Officer	Adults & Wellbeing		Coombes, Helen	Non key	Herefordshire Allocation Policy for Affordable Housing Implementation Progress Report	Progress report on the implementation of the Allocation Policy and to propose some minor amendments associated with the implementation of the policy	Connon Trea
24-Jun-15	June	Cabinet Member Health & Wellbeing	Adults & Wellbeing	Cabinet Member Health & Wellbeing	Cllr Morgan	Key	Rose Garden - Extra Care Future provision	Award of the extra care contract at Rose Gardens, following the procurement of a remodeled service via a competitive tender process	Lloyd, Laura
28-Jun-15	June	Cabinet Member Contracts & Assets	Economy, Communities & Corporate	Contracts & Assets	Cllr Brammer	Key	Disposal of land within the Enterprise Zone at the South Magazine	To seek the approval of the Cabinet Member contracts and assets to the disposal of development land on the Enterprise Zone at the South Magazine, for the relocation and expansion of an advanced manufacturing business	Pearce, Mark
30-Jun-15	June	Cabinet Member Health & Wellbeing	Adults & Wellbeing	Cabinet Member Health & Wellbeing	Cllr Morgan	non key	Herefordshire Market Position Statement for Adult Wellbeing 2015/16	To get cabinet member agreement for the revised Market Position Statement	Tyler Laura
30-Jun-15	June	Officer	Adults & Wellbeing		Coombes, Helen	Non Key	To formalise current situation with Older person Day activity providers (out of contract)	Varying existing contract extension until 31 March 2016	Saveker, Graham
30-Jun-15	June	Officer	Adults & Wellbeing		Coombes, Helen	Non Key	To formalise current situation with Learning Disability Day activity providers (out of contract)	Varying existing contract extension until 31 March 2016	Saveker, Graham
30-Jun-15	June	Officer	Adults & Wellbeing		Coombes, Helen	Non Key	To formalise current situation with Physical Disability Day activity providers (out of contract)	Varying existing contract extension until 31 March 2016	Saveker, Graham
30-Jun-15	June	Officer	Adults & Wellbeing		Coombes, Helen	Non Key	To formalise current situation with Residential Scheme Livability provider (not incontract)	Varying existing contract extension until 31 March 2016	Saveker, Graham

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01-Jul-15	July	Cabinet Member Health & Wellbeing	Adults & Wellbeing	Cabinet Member Health & Wellbeing	Cllr Morgan	Key	Re-procurement of learning disability services	Award of the care and support contract(s) for learning disability services, following the procurement of a remodeled service via a competitive tender process	Lloyd, Laura
01-Jul-15	July	Cabinet Member Health & Wellbeing	Adults & Wellbeing	Cabinet Member Health & Wellbeing	Cllr Morgan	Key	Care and Support contract extension for learning disability services	Approve a waiver to the 31st March 2016 with the current provide Midland Heart for the care and support contract, learning disability services	Lloyd, Laura
01-Jul-15	July	Cabinet Member Health & Wellbeing	Adults & Wellbeing	Cabinet Member Health & Wellbeing	Cllr Morgan	Non Key	Approval to undertake a mini-competition under the Northern Consortium's framework in respect of bathroom adaptations.	To obtain approval to conduct a mini-competition under the lot 2 of the Northern Consortium's framework, in order to select a preferred provider in respect of bathroom adaptations which are funded via a grant from the council's Home Improvement Agency.	Christa Jackson
01-Jul-15	July	Officer	Adults & Wellbeing		Helen Coombes	Non-Key	To vary the current contract with the Learning Disability provider Aspire Living Ltd for residential accommodation at Chatsworth Road and Markyds Close.	To vary the current contractual arrangement with the Learning Disability provider Aspire Living Ltd, for the provision of residential accommodation for learning disability clients; to bring this into line with the choice directive and similar residential contracts.	Saveker, Graham
01-Jul-15	July	Officer	Children's Wellbeing		Hughes, Geoff	Non-Key	Teaching Trade Union Facilities Time	To provide a standardised approach to facilities time payments for teaching trade union representatives and to remove the historic situation of three trade union representatives being employed on council contracts to carry out this role	Baird, Chris
02-Jul-15	July	Cabinet	Adults & Wellbeing	Cabinet Member Health & Wellbeing	Cllr Morgan	Non Key	Understanding Herefordshire's the Joint Strategic Needs Assessment.	To note and use the Joint Strategic Needs Assessment for Herefordshire as the overarching primary evidence base of need for organisations, the Health and Wellbeing board, and other key partnerships, to determine key local priorities. Understanding Herefordshire will be a shared resource for commissioners and other decision makers, such as the clinical commissioning group, the local authority and key players in the LA area (community organisations and service providers).	Unny, Latha
02-Jul-15	July	Cabinet	Children's Wellbeing	Young People & Children's Services	Cllr Lester	Key	Herefordshire Integrated Early Years Strategy (0-5 yrs)		
02-Jul-15	July	Cabinet	Children's Wellbeing	Young People & Children's Services	Cllr Lester	Key	Commissioning and re-provisioning of children's services - children's centres	To secure approval to commission and/or as appropriate re-provide children's centres and associated service	Granthier, Philippa
02-Jul-15	July	Cabinet Member Transport and Roads	Economy, Communities & Corporate	Cabinet Member Transport and Roads	Cllr Rone	Key	Public realm budget contract	To consider gain share from contract.	Rooney, Sean
02-Jul-15	July	Officer (TBC)	Economy, Communities & Corporate	Contracts & Assets	Officer	Non key	Approval for prudential borrowing for Halo for Bromyard Capital Scheme		Ligema, Mick
08-Jul-15	July	Cabinet Member Health & Wellbeing	Adults & Wellbeing	Cabinet Member Health & Wellbeing	Cllr Morgan	Non Key	Rose Garden - Extra Care Interim Contract	Approve a 10 month interim contract with the current provide Extra Care Charitable Trust (ECCT) until March 2016.	Lloyd, Laura
09-Jul-15	July	Cabinet Member - Infrastructure	Economy, Communities & Corporate	Economy, Communities & Corporate	Cllr Price	Key	Rotherwas Rail	To consider whether or not to progress feasibility on the Rotherwas Rail proposal and draw down up to £125k from Council reserves	Burgess, Steve
09-Jul-15	July	Cabinet Member - Infrastructure	Economy, Communities & Corporate	Economy, Communities & Corporate	Cllr Price	Key	Introduction of On Street Parking Charge for Hereford Central Area	To consider whether or not to progress a formal consultation on a scheme for on street parking charges in Hereford	Burgess, Steve

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13-Jul-15	July	Cabinet Member Health & Wellbeing	Adults & Wellbeing	Cabinet Member Health & Wellbeing	Cllr Morgan	Key	Contract Award for Substance Misuse Service	The purpose of the report is to secure approval of the contract award for the delivery of the Substance Misuse Service for Herefordshire	Hallam, Clive
15-Jul-15	July	Cabinet Member Contracts & Assets	Economy, Communities & Corporate	Contracts & Assets	Cllr Bramer	Key	Disposal of Bath Street Offices	To approve the disposal of the former Bath Street Offices	Featherstone Tony
15-Jul-15	July	Cabinet Member Contracts & Assets	Economy, Communities & Corporate	Contracts & Assets	Cllr Bramer	Key	Disposal of land to the HWFRS	To approve the disposal of land to HWFRS for the construction of a new fire station	Featherstone Tony
23-Jul-15	July	Cabinet	Economy, Communities & Corporate	Contracts & Assets	Cabinet	Key	Review of Small Holdings	To apprise Members of the outcome of the Smallholdings Review undertaken by Fischer German and to seek approval for the recommendations contained therein	Featherstone, Tony
23-Jul-15	July	Cabinet Member Contracts & Assets	Economy, Communities & Corporate	Economy, Communities & Corporate	Cllr Bramer	Key	Relocation and Co-location of Hereford Customer Services	To consider the relocation of Hereford Customer Services along with other services based at Franklin House, to co-locate with other providers	Featherstone, Tony
11-Sep-15	September	Cabinet	Adults & Wellbeing	Cabinet Member Health & Wellbeing	Cabinet	Key	Housing Strategy 2015-2018	To approve Housing Strategy 2015-2018	Sandie Rogers
03-Dec-15	December	Cabinet	Children's Wellbeing	Young People & Children's Services	Cabinet	Non Key	Herefordshire Safeguarding Boards Business Plan and Annual Report	To inform Cabinet of progress made towards the implementation of the Safeguarding Board Business Plan and Annual Report	Roughton, John
May TBC	May	Cabinet Member - Infrastructure	Economy, Communities & Corporate	Economy, Communities & Corporate	Cllr Price	Non Key	Solar Photovoltaic Proposal for Stretton Sugwas Landfill Site	To seek approval to appoint a New Leaf to assess the feasibility of a solar farm project on the Stretton Sugwas closed landfill site	Vaughan, Richard
June TBC	June	Audit & Governance		N/A	N/A	N/A	Progress report on 2014/15 Internal Audit Plan		Gooding, Jacqui
July TBC	July	Cabinet Member - Infrastructure	Economy, Communities and Corporate	Transport & Roads	Cllr Price	non key	Review of off-street car park charges and provision	Agree a price increase to existing tariffs in council car parks and review and agree council car parking provision	Jenner, Chris
September TBC	September	Cabinet	Children's Wellbeing	Children's	Cabinet	Key	Early Intervention Strategy and Outcomes Plan	To approve the Early Intervention and Outcomes Plan	Granthier, Phillipa
October TBC	October	Cabinet	Adults & Wellbeing	Cabinet Member Health & Wellbeing	Cabinet	Non Key	Local Account	To receive a copy of the Local Account for sign off, following discussion at DLT, Leaders Briefing and HOSC	Harris, Paul
November TBC	November	Cabinet	Economy, Communities & Corporate	Cabinet Member - Contracts & Assets	Cabinet	Key	Commissioning & Commercial Strategy 2015-18	To approve new commissioning & mmercial strategy 2015-18	Welsby, Wayne



